

December 6, 2014

ISARC Board Meeting Minutes

The December 6, 2014 ISARC Board meeting was called to order at 10:04 am with board members Kim Gotte, Val Sye-Haritos, Annette Hannig, John Simon, Doug Orr, Allen Matza, Mark Molleck, and member Bryan Collett in attendance.

A motion by John Simon was made to approve the October 12, 2014 minutes with a second by Mark Molleck, motion carried.

Treasurer's report was given by Val Sye-Haritos with a balance in checking of \$13,147.15 and a PayPal balance of \$231.62. A motion to approve the treasurers report was made by Mark Molleck and a second by Doug Orr, motion carried. There are several outstanding invoices still due from the 2014 conference that still need to be collected in the amount of \$1,491.85.

OLD BUSINESS

2014 Conference: The board did some discussion on the evaluations from the end of the conference and discussed the issues good and bad to help make the 2015 Conference better. Some ideas were do more training with fewer sessions, add asset displays and possibly an exercise after dinner Saturday night. The committee will work on these things as the conference planning begins.

CSC: They need be re-contacted because even after a letter has been sent that their services are no longer needed they have sent out a reminder letter that the fee for this year has not been paid. Annette Hannig will follow up on this.

501C3 was discussed to see if this is something that we want to pursue as this has been discussed many times in the past. The board decided that it needs to seek help from someone who is very familiar with this process and all that it entails as it is a very big undertaking. It was decided to reach out to our members via our Facebook page to see if any agency has a contact that could help us with this process. We do want to be sure to get someone who is qualified to handle this endeavor.

Volunteer Rescue: Kim Gotte has talked to Scott Robinson with Volunteer Rescue, and he told her he is working on the next upgrade and hopefully in January or February that he will be able to release the next version for us. He hopes that it will have all that we want on it. Kim suggested that we put this information in our newsletter so those agencies that have not yet signed up to get their individual Volunteer Rescue website, need to do so if they want to be able

to use the benefit of the umbrella part. Mark Molleck suggested that we wait to release to our membership until we get our portion up and running and make sure it all works before we ask the membership to join with us on the program.

Plaques: Kim Gotte has the plaques for the outgoing board members. Kim Gotte will get Annette Hannig the one for Larry Graff to give to him and then Kim Gotte, Val Sye-Haritos, and Allen Matza will see to it that Domingo Kaller and James Dexter get theirs.

Website: Kim Gotte and Val Sye-Haritos took care of getting our domain name renewed and did it for 5 years and changed the contact email to their email addresses so that they receive any further notices and future renewal notices.

NEW BUSINESS

Committees: The board had a discussion on getting new committee chairmen, which by prior action by the board in May 2014 that states the chair position needs to be held by a board member. The new committee Chairs are as follows:

Conference: Allen Matza

Mutual Aid: Doug Orr

Outreach & Marketing: Mark Molleck

Training & Validations: John Simon

Curriculum: Kim Gotte

The chairmen are then responsible to get their committee in place. Kim Gotte will send out information on who sat on the committees in the past for the new chairs to be able to contact them to see if they still want to be on those committees. The chairs can then build their new committees and work on making those committees more active and move forward.

ISARC Board commitment: Kim Gotte sent out a list of dates for the added meetings per the boards discussion at the October 12 meeting that we should meet every other month instead of just the quarterly meetings. This will make six meetings a year instead of four.

GSAR TTT & SARM TTT: It was discussed what order these should be done in. It was decided by the board that the SARM TTT need is greater so this will be held first. Anthony Marzano has offered to do the SARM TTT class and all he asks is that we cover his expenses. John Simon stated this will be a one and a half day course. Eric Hodges has offered to host this class in Bloomington and has two dates open. After some discussion the only date that will work is January 24, 2015. Bryan Collett asked if the board has approved the new curriculum yet. After discussion it was determined that it has not yet been approved. It was then asked if it has not been approved yet then how can we move forward with the TTT. Mark Molleck asked if there were enough instructors right now that would be interested and eligible take it, to make it more important to move forward with the SARM TTT first instead of the GSAR TTT. The need is great enough that the SARM should be a priority. After some discussion it was decided to have

a special meeting on December 15, 2014 at 6p.m. via conference call with the purpose of approving the SARM TTT curriculum. Annette Hannig made a motion to tentatively set the SARM TTT class date as January 24 and 25, 2015 with the provision that the SARM TTT curriculum is approved during the special board meeting on December 15, 2014, second was made by John Simon, motion carried. John Simon will send out the new SARM curriculum power point to the board so they can review it prior to the December 15th board meeting.

The board received a letter from Chris Hincliffe regarding his instructor status and asking what he had to complete in order to once again be an instructor in good standing. After discussion by the board it was decided that he has to attend the GSAR TTT class when it is offered, have a nomination by a lead instructor, and approval of the board to get his instructor back. To become a lead instructor he will have to have a sign off by two ISARC Lead Instructors. It was decided by the board to allow him to take the SARM TTT prior to his attending the GSAR TTT, as its date is prior. His SARM instructor status will be held pending his attendance to the GSAR TTT.

The GSAR TTT class was tentatively set for February 28th and the next board meeting will be held after that with the place to be determined. Motion to set this tentative date was made by Annette Hannig with a second by Allen Matza, motion carried.

Hotline: it was discussed and decided to put information in our next newsletter as to how the hotline works and what all it does for an agency in the event of a search.

Conference for 2015: Many different options for key note speakers and breakout sessions were discussed by the board for the 2015 conference. These ideas and discussions came out of the feedback from the evaluations or comments made to committee members from the past conference. The chairman and his committee of the board and other members he chooses to be on the committee will start work on this as soon as possible so that we can make next years conference a great success. The issue of needing insurance was also discussed and will be looked into for options for not only the conference by also for a liability policy for ISARC in general. Different vendors were discussed and committee members divided up the list to contact. A motion was made by Annette Hannig to charge a fee of \$100 for one table and two chairs per vendor along with their meals for the day, and if they choose to purchase another table it will be \$50 per extra table. A second was made by Mark Molleck, motion carried.

A motion to adjourn was made by Mark Molleck and seconded by Val Sye-Haritos at 2:07 p.m., motion carried.