

Minutes of the October 25, 2016 ISARC Board Meeting (Outgoing)

Teleconference meeting was called to order by Chair Kim Gotte at 7:04 pm. In attendance were Board Members Kim Gotte, Ralph Kuchenbrod, Vik Maish, Allan Matza, Doug Orr. Mark Molleck and John Lund were absent. Also on the conference call were Scott Garrett, Carol Lussky, and Dan Johnson—requirements for meeting quorum were met. Note: This meeting serves as the last meeting of the outgoing 2015-2016 ISARC board—see minutes from annual meeting held on September 24, 2016 for election results of new board members.

Approval of Minutes: Minutes of the August 27, 2016 board meeting as posted on the ISARC website were approved.

Treasurer's Report:

- Treasurer Doug Orr said treasurer's report would be emailed to members of the board.

Discussions

- Vice-Chair Allen Matza gave a report on the ISARC merchandise sold during the ISARC conference and reported he was impressed by the amount of merchandise sold—he estimated \$1600.
- Vice-Chair Matza reported he will try to install the In-flow Inventory software on laptop. He said the license is up, all has been reset but needs put on a laptop. There is a "cloud" backup option available. Due to computer problems, everything on Curt Hannig's computer was lost.
- Discussion was held concerning ISARC's banking interests, in the past Eric and Val advocated Busey Bank. Current treasurer Doug Orr preferred a nationwide bank and opted to go with US Bank where our checking and money market account are currently held.
- Discussion was held concerning obtaining a post office box to serve as a permanent mailing address for the organization rather than the address of the treasurer holding the office at the time. It was reported a box from UPS would run about \$20 per month plus any shipping charges for UPS to send all received correspondence to the treasurer. Post office boxes are from \$82 to \$102 per year. Secretary Kuchenbrod made a motion to rent a post office box in a location convenient to the newly-elected treasurer, Doug Orr seconded the motion, motion passed.

Old Business

- It was reported that Chad and Kim have not yet been awarded gift cards for working the kitchen at the 2015 ISARC conference (they have not been purchased as of this date). It was further reported that Annette has not been presented with her gift honoring her service on the ISARC board.
- Secretary Kuchenbrod moved and Vicki Maish seconded that the meeting be adjourned, motion passed. Meeting adjourned at 7:39 pm.

Respectfully submitted 25OCT2016 _____

Ralph Kuchenbrod, ISARC Secretary