



## **2018 Strategic Plan**

December 2017

Kimberly Gotte,  
Chairman

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## VISION

Illinois Search and Rescue Council's vision is to be the premiere collaborative preparedness and response resource for local search and rescue teams throughout Illinois

## MISSION STATEMENT

The Illinois Search and Rescue Council is a charitable, professional, and educational organization which supports, coordinates, develops, promotes, and implements search and rescue resources with the underlying principles of saving lives and preserving property through its support of the National Search and Rescue Plan, the National Response Framework, and Illinois Emergency Operations Plan.

## ESSENTIAL FUNCTIONS

- Coordinate and establish opportunities for liaison and networking between member organizations, and local, county, state, and federal public safety agencies
- Promote the use of nationally recognized and accepted search and rescue standards
- Establish and implement training, education, and professional development opportunities
- Promote the identification of Illinois Search and Rescue teams for inclusion in a statewide Search and Rescue resource database
- Establish a statewide Search and Rescue incident reporting database
- Conduct meetings, conferences, workshops, and seminars to promote search and rescue education and capabilities within the State of Illinois.
- Represent the interests of the Council membership and public opinion on search and rescue issues through liaison with appointed officials of local, county, state and federal public safety agencies
- Promote the development and coordination of local search and rescue resources by providing support in the form of guidance, reference materials, educational materials, training aids, and technical assistance.

**2017/18 BOARD OF DIRECTORS**

<b>Name</b>	<b>Agency</b>
Kimberly Gotte, Chairman	Kendall County Emergency Management
Dan Johnson, Vice Chairman	New Lenox Search and Rescue
Ally Burns, Secretary	Tazewell County Emergency Management
Carol Lussky, Treasurer	Illinois Wisconsin Search Dogs
Scott Garrett	Peoria County Sheriff's Search and Rescue
Tom Foust	LaSalle County Emergency Management
Matthew Noar	McLean County Emergency Management

**2017 MEMBER ORGANIZATIONS**

Alton Volunteer Emergency Corps	City of Aurora EMA	Berwyn EMA	Boone County EMA
Brown County ESDA	Bureau County Mounted SAR	Champaign County EMA	Coles County EMA
Cook County DHSEM	Des Plaines HSEMA	DeWitt County EMA	Douglas County EMA
Effingham County K9 SAR	Elk Grove Village CERT	Fayette County EMA	Flora-Clay County ESDA
Gateway Search Dogs	Hanover Township ES	Hoffman Estates EMA	Illinois Wing CAP
ILL-WIS Search and Rescue Dogs	Kane County OEM	Kendall County EMA	LaSalle County EMA
Lee County EMA	Lockport EMA	Macoupin County EMA	Maine Township EMA
McDonough County MRC	McHenry County EMA	McLean County EMA	Menard County Rescue
Menard County Sheriff EMA	Mineral Area SAR	Mercer County Sheriff SAR	Naperville EMA
New Lenox SAR	Ogle County EMA	Palatine EMA	Peru Rescue Station
Pike County Volunteer Emergency Corp	Plainfield EMA	Quad Cities Missing Person Network	South Lake County Regional CERT
Southeast Missouri SAR	Tazewell County EMA	Tinley Park EMA	Village of Antioch
Village of Crete	Wauconda EMA	Will County EMA	Woodford County EMA

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## STRATEGIC GOALS

Strategic goals provide necessary guidance for any organization to be unified, organized, and effective. The following is to provide ISARC's Board of Directors and members an understanding of the direction to steer the council. These overarching council goals are not representative of all council functions but rather a vision of achievement for 2018. Certainly, situational occurrences effect actual execution and accomplishment of these goals; but based upon current geopolitical effects and conditions this will serve as the desired end state. The Board of Directors reserves the right to modify or change course should situations present as this is for planning purposes and is not binding. The Board of Directors accomplishes work through committees. Committees are designed to brainstorm and vet diverse ideas to come to a common good in the best interest of the Illinois Search and Rescue community. These committees receive strategic guidance from the board to conduct their missions and return recommendations for consideration and approval.

### **Goal 1**

Obtain IRS 501C3 Status.

### **Goal 2**

Increase membership by 10% statewide with a focus in IEMA regions 2, 8, 9, and 11.

### **Goal 3**

Develop and provide additional standardized essential core Search and Rescue training programs, delivery mechanisms, validated instructional staff (from all regions throughout organization), and training record management processes.

### **Goal 4**

Conduct a 10th annual SAR conference increasing attendance by 20%.

### **Goal 5**

Develop and implement a team of trained technical response personnel to assist local jurisdictions immediately with search management, planning, and trained Search and Rescue resources.

### **Goal 6**

Collect, analyze and report statistical data to member organizations and International Search and Rescue Information Database (ISRID).

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## **ISARC COMMITTEES**

### **Executive Committee**

Committee is responsible to develop an annual operating budget, provide financial oversight, draft policy for board consideration, and other administrative functions of the council. Standing members are the Chairman, Vice Chairman, Secretary, and Treasurer. This committee will also be charged with responsible to develop, track, defend, support, or protest legislative or administrative rule-making in the state or federal governments in the best interest of our members as determined by the Board of Directors. This committee has no binding authority only drafting, reviewing, and coordination powers for efficiency of the Board of Directors and the entire council.

### **Conference**

Committee will plan and manage the annual ISARC conference. The committee will be comprised of members in the host geographic area and at least one Board of Directors member.

### **Outreach and Marketing**

This committee is responsible to develop, implement, and evaluate membership processes; and attain or retain member organizations. This committee will focus on multiple methods of communicating with our membership, un-affiliated search and rescue teams, and public safety organizations through e-newsletters, website, mailings, and other mechanisms. This committee will be responsible for maintaining ISARC merchandise.

### **Curriculum/Training**

Committee is to develop and revise as necessary a tiered training curriculum pertinent to search and rescue response and support functions including awareness, operations, and management level courses. The committee will also develop and revise as needed, a validation program for ground teams to validate based upon the ISARC training curriculum.

Committee is responsible to establish and implement processes for coordinating student registration, instructors, host jurisdictions, and student certification. Committee will ensure instructor qualifications, validate instructors, and coordinate instructor development training. Committee will coordinate with agencies requesting training with lead instructors/instructors/FTO personnel for scheduling/coordination of said training. Committee will receive and document training records as they are received from lead instructors. Additionally, the committee will coordinate regional and statewide SAR exercises.

### **Mutual Aid Response**

Committee will develop and implement a coordination element for statewide mutual aid. This committee will manage a process for the deployment of all SAR specific resources (teams) statewide. They will coordinate with IEMA to ensure ISARC has the ability to deploy needed assets at the request of the state or when a local jurisdiction requests assistance from IEMA. This committee will also manage the local Search and Rescue resource directory and coordination with the response hotline duty officers.

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## **COMMITTEE PRIORITIES**

### **Executive Committee**

- Determine growth goals for Organization
- Develop a budget for Organization
- Submit for IRS 501 (c) 3 status
- Develop plan to obtain Mobile Support Team (MST) Status with IEMA

### **Conference**

- After the Board decides on a date and venue for the upcoming conference, pays the appropriate security deposits, etc. the committee will come up with a plan of keynote speakers that are appropriate for the current SAR membership and breakout sessions and their subsequent instructors that would be of interest for the membership that will be attending.
- Arrange a schedule of events for the conference
- Obtain vendors with merchandise or services that are appropriate for the audience that will be attending the conference.
- Determine proposed pricing for attendees (member and non-member) and pricing for vendors.
- Communicate/get approval from the board for speakers, sessions, schedule, printing, etc.
- Design and get pricing on printing of conference brochure/advertisement materials
- Obtain alternate lodging for those that do not want to stay at the conference venue

### **Outreach and Marketing**

- Provide outreach to the public safety sector to understand the role of SAR and ISARC at conferences and meetings of agencies that would/might benefit from a relationship with ISARC (IEMA, ILEAS, MABAS, IESMA etc.)
- Assist local jurisdictions in establishing a SAR team and encourage ISARC membership focusing on regions 2, 8, 9, and 11. When Curriculum/Training informs of upcoming training course, notify nearby established teams of course (in case that they would want to introduce themselves to agency).
- Support lead instructors in seeing to it that they have ISARC brochures, merchandise brochures for upcoming training courses.
- Establish/Maintain ISARC merchandise inventory for sale to membership per rules governed by 501(c)3 status. Coordinate with committee and others for the presentation of merchandise at events that benefit from a relationship with ISARC, or as determined by Board of Directors.
- Reach out to potential/new agencies at the 45-60 day post-training mark to see if any mentoring/assistance is needed in establishing their SAR team. Reach out at the 90-120 day post-training mark to area established agencies near the new/potential SAR team to ensure that contact has been made.
- Determine the need for a members-only section of the website to reference planning documents, news, and training materials
- Create and disseminate a quarterly e-newsletter to members with current activities and news on the SAR front
- Update social media sites with information that may be of interest/benefit to the SAR community and organization members.

**Curriculum/Training Development**

- Review and update current key ISARC training and practical training requirements to ensure compliance with ASTM standards, best practices, and common situations in Illinois, implementing pre-requisites as required
- Develop standardized workshops in supporting SAR skills to be delivered at the local level as part of a Local training program
- Develop, revise, or contract a comprehensive web based process for student registration and credentialing
- Validate and credential qualified instructors for all ISARC courses through instructor workshops, Train-the-Trainer courses, practical teaching opportunities, and annual re-validation
- Develop a communication medium for sharing and updating instructor materials with appropriate instructors

**Mutual Aid Response**

- Continue to develop and implement an “Advance Team” response capability with technical search management and planning experience to respond on the request of a local incident commander
- Develop a Memorandum of Understanding with member agencies and ISARC
- Develop a Memorandum of Understanding with IEMA, ILEAS and MABAS (where possible)
- Update the local SAR resource directory
- Determine mutual aid communication
- Determine/Communicate the possibility of training with other public safety entities
- Communicate/determine opportunities for grants or other beneficial opportunities for the membership.

**COMMITTEE CHAIRMEN**

Executive Committee	Kimberly Gotte
Curriculum/Training Development	Kimberly Gotte
Outreach and Marketing	TBD
Mutual Aid Response	Edward Kemper
Conference	TBD

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**2017/2018 Board Meeting Schedule**

December 2, 2017 – Kendall County EMA

February 3, 2018 – Peru Rescue Station

April 7, 2018 – Peru Rescue Station

June 2, 2018 – Peru Rescue Station

August 4, 2018 – Peru Rescue Station

October 6m 2018– Conference  
Clinton, IL  
Board Meeting and Annual Membership

December 1, 2018 – Peru Rescue Station

Committees shall meet monthly either in person, telephone conference, or video conference. Items requiring board action must be submitted one week prior to each board meeting for publication on the agenda. Board of Directors meetings will begin at 10:00am unless specified.

Monthly status conference calls should be conducted monthly to update the Board Chairman and other board members as to progress with each committee.